



PERSONAL ELEVATOR MAINTENANCE

Combine personal elevator maintenance with a service package for optimal safety & satisfaction.

Owner-initiated maintenance practices help prevent unforeseen repairs and increase your equipment's life.

Perform these routine elevator maintenance procedures and schedule regular, systematic maintenance with Kencor, Inc.

- Keep a daily log recording the operation of your elevators.
- Observe the safety features on your elevator daily.
- Disseminate to your employees an emergency rescue procedure for entrapments. Contact Kencor, Inc. for guidelines & trainings on developing your elevator emergency rescue procedures.
- Share your emergency contact information with Kencor, Inc.
- Calculate your Mean Time Between Callbacks (MTBC): $\text{Number of Units} \times \text{Number of Days} / \text{Number of Calls}$.